

## OFFICE OF CAREER COUNSELING

### Application for Travel Stipend of \$150 for Unpaid Internships ONLY

#### Student Information:

Date:

Name:

Class Year:

Phone/Cell:

Email:

Are you receiving a Federal Work Study Award as part of your financial package?  yes  no

Are you receiving a Federal Pell Grant as part of your financial package?  yes  no

Are you an international student?  yes  no

#### Internship Information:

Internship Site/Name of Company:

Address (*Street, City, State, Zip*):

Internship Supervisor's Name:

Title:

Phone:

Email:

Internship is for:  academic credit (Fieldwork)  co-curricular credit  neither

*Students apply for academic credit (Fieldwork) through the Dean of Studies Office, Westland's 2<sup>nd</sup> floor  
Students apply for co-curricular credit through the Office of Career Counseling, Bates 2S*

Duration of Internship: Start Date \_\_\_\_\_ End Date \_\_\_\_\_

Days of Internship: (Circle all that apply) M T W Th F

Means of transportation (i.e. subway, train, bus, etc.): \_\_\_\_\_

Anticipated travel expenses: \_\_\_\_\_

Semester of Internship:  Fall  Spring *\*Please note summer internships are not eligible for stipend*

***By signing, I agree that the information provided is true and confirm that this internship is unpaid.***

Student Signature \_\_\_\_\_

**\*Please submit a brief job description with this application\***

*Due to limited funds, the Office of Career Counseling can only accommodate a limited number of students for partial payment of travel expenses. Funds are awarded on a first come, first served basis to eligible students.  
Reimbursement contingent upon successful completion of internship.*

**Please submit application to:**

Anne Marie Damiani, Office of Career Counseling – Bates, 2S