

## WELCOME

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The following Directory is a sampling of the many varied internship opportunities available to Sarah Lawrence students. As you browse, please note that **thousands** of additional opportunities may be found online via SLC's internship and job database, *CareerLink*.

The internships highlighted in the Directory are of special interest to the Sarah Lawrence community, as many of the positions have been held by past and/or current students. In return, several of the participating employers have an expressed interest in hosting SLC students.

## **A NOTE FROM CAREER COUNSELING**

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The Office of Career Counseling is pleased to introduce our **2011-2012 Internship Directory**, a highlight of the many unique and diverse internship positions available to Sarah Lawrence students. An internship is an on-site learning experience in a work setting related to your personal, academic, or career interests. Placements exist in almost every industry. The benefits of interning are widely recognized, and at least one-third of all Sarah Lawrence students participate in this popular career program during their four years.

Just as with the current job market, internship positions are often highly competitive. We encourage you to apply for opportunities as soon as possible, as many positions accept and review applications as they are received. We also recommend that you have your application materials reviewed by a career counselor. Appointments can be made for a resume and cover letter critique by emailing [occ@sarahlawrence.edu](mailto:occ@sarahlawrence.edu).

Please note that opportunities are updated daily online via *CareerLink*, SLC's internal job and internship database found at [my.slc.edu/careerlink](http://my.slc.edu/careerlink), so be sure to check back frequently for current information.

We wish you the best of luck with your search!

Sincerely,

**Angela Cherubini**, Director  
**Anne Marie Damiani**, Associate Director  
**Lindsay Galvin**, Career and Internship Coordinator

Edited and Compiled by: **Tori Gibbs '13**, Career Assistant

# INTERNSHIP PROGRAM OVERVIEW

## ELIGIBILITY

All students are eligible to intern, however, students are encouraged to start applying for internships during their sophomore year.

## DETERMINING CREDIT

Employers decide whether or not to offer an internship as paid or unpaid, credit or noncredit. Sarah Lawrence offers two kinds of credit for internships: **Fieldwork** is for students who want to receive academic credit for their internship and/or when an employer requires academic credit. **Co-Curricular credit** may be an option for when an employer requires credit, but the student does not want to do the internship for credit.

Fieldwork	Co-Curricular Credit
<ul style="list-style-type: none"><li>✓ Academic Credit</li><li>✓ Will appear on your transcript</li><li>✓ Fee approximate to one academic class at SLC</li><li>✓ Contact the <b>Dean of Studies Office</b> for an application and eligibility requirements.</li><li>✓ Be prepared for a mid- and end of- semester evaluation sent by the OCC to you and your internship supervisor</li></ul>	<ul style="list-style-type: none"><li>✓ Non-Academic Credit</li><li>✓ Will NOT appear on your transcript</li><li>✓ Free of charge</li><li>✓ Contact the <b>Office of Career Counseling</b> for an application and eligibility requirements.</li><li>✓ Be prepared for a mid- and end of- semester evaluation sent by the OCC to you and your internship supervisor</li></ul>

## MAKE THE MOST OF YOUR INTERNSHIP

Employers seek interns who are flexible, creative, hard working, and effective communicators. Interns should also be skilled in writing, speaking, and critical thinking, although every internship requires different qualities. The following is a list of tips for a successful internship:

- **Set goals.** The success of your internship depends on you. It is wise to set personal goals and know what you want to achieve during your internship. Some goals may include becoming more familiar with an area of specialization, learning new working skills and establishing network contacts.
- **Establish a rapport with your supervisor.** You may have a supervisor who is constantly busy and often unavailable, however it is important to meet with your supervisor to give progress reports, ask questions, and offer to take on more responsibility.
- **Take initiative.** As an intern, you will usually be given a set of responsibilities at the start of the internship. This does not mean you can't volunteer to offer assistance on other projects. Pitching in demonstrates that you are a team player. Also, don't be afraid to ask to be included in meetings and professional workshops.
- **Be professional.** As an intern, it is important to maintain a professional image at all times. Avoid office politics and gossip and make efficient use of your time by not using company time to make personal calls and emails.
- **Project a positive attitude.** Interns usually complain that they are stuck doing the "grunt work." Be prepared that you may have to assume menial tasks before you are assigned more challenging work. It is important to always tackle tasks with positivity.
- **Develop professional relationships.** During your internship you will be exposed to many different people. Make sure to greet others and be friendly with everyone you meet. This includes: supervisors, co-workers, receptionists, and CEOs. Try to network with other professionals in related occupations that you are interested in pursuing.
- **Re-evaluate your resume.** As you complete your internship, it is important to update your resume with new information, experience, and skills you have recently attained. This way, your resume will be ready to be sent for your next job/internship opportunity.

# HOW TO USE THE DIRECTORY

Each internship below has a corresponding listing on *CareerLink*, SLC’s online internship and job database.

In order to view a more detailed internship description and how to apply information, simply:

- Go to *CareerLink* at [my.sl.c.edu/careerlink](http://my.sl.c.edu/careerlink)
- Each position is followed an [ID number]
- Click on “Jobs and Internships” at the top of the homepage
- Enter the [ID number] in the keyword search on *CareerLink*

## THE INTERNSHIP DIRECTORY SLC ALUMNI CONNECTIONS

The best way to begin you internship search is locally—within the SLC community. Graduates of Sarah Lawrence frequently contact the OCC requesting interns from their alma mater. Our unique education system allows Sarah Lawrence interns to often be some of the strongest, most qualified applicants for positions. The Directory begins with opportunities provided by SLC alums in various industries.

### 511 Gallery

*SLC alum: Mara Jayne Miller, Managing Director*  
A by-appointment gallery in the Chelsea Mercantile.

Creative-thinking **Gallery Interns [1304]** assist the Manager with curatorial projects, as well as the day-to-day operations of the gallery. Additional responsibilities include working directly with artists, updating inventory, and handling the logistics of artwork.  
**Deadline:** Rolling; applications reviewed as received

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### The Acting Company

*SLC alum: Margot Harley, Producing Artistic Director*  
Promotes theater and literacy by bringing a touring repertory of classical productions, talented young actors and teaching artists into communities across America, particularly those where live performance and theater arts education is limited or non-existent.

**Artistic Department Interns [1163]** communicate with artists, designers, and other theaters, and arrange casting sessions, while **Marketing and Development Interns [1165]** assist staff in planning, researching and executing special events; creating and organizing promotional materials. Additional opportunities are available for **Education Department Interns [1164]**.  
**Deadline:** Rolling; applications reviewed as received

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### Alvin Ailey Dance Foundation

*SLC alum: Rona Carr, Human Resources Consultant*  
A performing arts community that uses the beauty and humanity of the African American heritage and other cultures to unite people of all races, ages and backgrounds.

From time to time, the Foundation is able to extend rewarding internship opportunities to outstanding candidates through their **Internship Program [2865]**.  
**Deadline:** Rolling; applications reviewed as received

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### Arts@Renaissance

*SLC alum: Chris Henderson, Program Manager*  
A neighborhood non-profit that offers programs in affordable housing, workforce and economic development, home care and youth.

Arts@Renaissance seeks two **Program Assistants [5003]** to help develop and run exhibitions and performances in its new North Brooklyn arts space located in Williamsburg, Brooklyn. Program assistants will take part in all aspects of program management including curatorial selections, marketing, fundraising, budgeting, and operations.  
**Deadline:** Rolling; applications reviewed as received

## Community-Word Project

*SLC alum: Michele Kotler, Executive Director*

A non-profit, arts-in-education organization that through collaborative arts residencies and teaching training programs, inspires children in underserved communities to read, interpret, and respond to their world.

Currently accepting applications for its **Teaching Artist Training and Internship Program for Undergraduates [3645]**. TATIP provides participants the opportunity to transform their creative skills into educational tools while gaining hands-on teaching experience in NYC public schools, community centers, prisons and/or halfway houses.

**Deadline:** Fall – September 21

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## Cooke Center for Learning and Development

*Deborah Cooper, Vice President and General Counsel, is an SLC parent.*

Envisions a world where all children and adolescents with special needs are recognized as valued members of their communities and provided with the inclusive education.

**Development Interns [4727]** will have the opportunity to learn from an established non-profit, dedicated to special needs education. Intern will also be able to participate in the planning and implementation of a 25th Anniversary Project, which includes multiple events.

**Deadline:** Fall – Sept. 10; Spring – No specified deadline

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## C.W. Kraus Preservation and Development

*SLC alum: Bill Kraus, Principal*

An effort, led by Bill Kraus, to buy the Silvermine Tavern (a significant historic complex) to be used for a non-profit, interdisciplinary, inter/national artist residency program.

Seeking a **Development Intern [4941]** to help research and draft a business plan for the organization. Duties include researching the field, identifying niches, gathering salary, tax and insurance info, and possibly helping develop scope of/budget for renovation work.

**Deadline:** Fall—Sept. 12; Spring & Summer— No specified deadline; please inquire with contact for availability

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## The Faster Times

*SLC alum: Joe Lazauskas, Director of Content and Community*

Launched in July 2009 as one cure for the slow death of American journalism. Since its inception, *The Faster Times* has grown by bounds, employing an amazing team of journalists from around the world.

At *The Faster Times*, your days won't be filled with coffee runs, mail delivery and photocopying. Simply put: as an **Intern [5052]**, you'll write, you'll edit, and you'll learn myriad key skills. This is an exciting time for online media, and you'll play an important role in the fast-growing company.

**Deadline:** Rolling; applications reviewed as received

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## Jennifer Lyons Literary Agency, LLC

*SLC alum: Jennifer Lyons, Founder and Senior Agent*

The focus of the agency is on providing personalized attention to each of their clients from conception, to publication and beyond, in order to maximize the potential of every project they represent.

Seeks a year-long **Intern [5013]** to help out with day-to-day tasks at the international literary agency.

**Deadline:** Fall – Sept. 1; Spring & Summer – Contact agency for position availabilities

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## Little Airplane Productions

*SLC alum: Josh Selig, Founder*

Specializes in quality film and television programming for young children.

Little Airplanes is looking for students with an interest in live event production and hosting to be **Performance/Hosting Interns [5023]**. The company also offers positions as **General Production Interns [5022]**, as well as **Design Interns [5024]** for applicants with strong organizational skills and a friendly demeanor.

**Deadline:** Rolling; applications reviewed as received

## National Latina Institute for Reproductive Health (NLIRH)

*SLC alum: Samantha E. Erskine, Senior Associate for Development and Communications*

The National Latina Institute for Reproductive Health (NLIRH) is dedicated to ensuring the fundamental human right to reproductive health and justice for Latinas, their families, and their communities.

NLIRH is seeking a **Development and Communications Intern [4144]** to assist with fundraising, communications, and administrative tasks. NLIRH can provide hands-on experience on a variety of reproductive health and rights issues. Interns will work closely with Development Department and other staff.

**Deadline:** Fall – September 16

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## P.S. 1 Contemporary Art Center

*SLC alum: Stefanie Singer, Volunteer Program Coordinator*

An exhibition space rather than a collecting institution, P.S.1 devotes its energy and resources to displaying the most experimental art in the world.

Offers an **Internship Program [3978]** to provide students the opportunity to learn about the operations of a non-profit art institution. Hands-on internships are available in all of the Center's departments: Curatorial; Artbook@PS1; Director's Office; Development and Fundraising; Fiscal Planning and Accounting; Information and Technology; Installations & Building Operations; Press and Public Relations; Public Programs; Registrar; Visitor Services. Applicants must be able to identify **three** departments of interest, for consideration.

**Deadline:** Fall – Aug. 8; Spring – Oct. 1; Summer – check website

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## Tucker by Gaby Basora

*SLC alum: Gaby Basora, Designer*

An independent women's wear design house, specializing in prints. Tucker by Gaby Basora encompasses a complete wardrobe of blouses, dresses, coats, jackets, leathers and knits and is sold in more than 200 of the top stores worldwide.

Students with an interest in fashion and design will learn a lot at the hands-on internship at Tucker by Gaby Basora, now looking for a diligent and responsible **Design/Marketing Intern [4245]**.

**Deadline:** Rolling; applications reviewed as received

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## Union Square Hospitality Group (USHG)

*SLC alum: Helen Goodman, PR/Marketing Coordinator*

Operates some of New York City's most highly acclaimed restaurants—Union Square Cafe, Gramercy Tavern, Eleven Madison Park, Tabla, Blue Smoke/Jazz Standard, Shake Shack.

Seeks an outstanding **PR & Marketing Intern [4078]**. It is not an administrative position, and interns will have the opportunity to assist with all the tasks undertaken by the PR/Marketing Department; everything from event planning to meeting press, from working on press releases to branding.

**Deadline:** Fall – Sept.10; Spring & Summer – Please contact company for current availabilities

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## Variety

*SLC alum: Tara Turk, Editorial Assistant, MFA*  
The premier source of entertainment news.

Offers a wonderful opportunity for an **Entertainment Publication Intern [4522]** to learn and to get clips for an aspiring journalist. The internship is in California and is a great summer opportunity for students looking to be on the West Coast.

**Deadline:** Rolling; applications reviewed as received

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## Writers House LLC

*SLC alum: Merrilee Heifetz, Senior Agent*

A literary agency founded in 1973 with a vision to combine a passion for managing a writer's career with an integrated understanding of how storytelling works.

Writers House is looking for an **Intern [4877]** to assist in administrative duties as well as reviewing manuscripts and other publishing-specific tasks.

**Deadline:** Rolling; applications reviewed as received

# THE INTERNSHIP DIRECTORY

## GENERAL EMPLOYER CONNECTIONS

### Afropop Worldwide

The radio program, website, international musical archive and database, produced by the Brooklyn-based non-profit multi-media organization, World Music Productions.

Join a team of dedicated researchers, working in the areas of **Final Cut Pro, Content, and Development, Interns [3805]** to help Afropop increase the profile of African and African Diaspora music worldwide.

**Deadline:** Fall – Sept. 1; Spring & Summer – Check Idealist.org for current deadlines and availabilities

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### American Museum of Natural History

One of the world's largest natural history museums whose collections, exhibitions and programs provide scientific information for the entire planet.

Hosts an **Anthropology Internship Program [3788]** for undergraduate and graduate students interested in careers in anthropology, museums or related fields. Anthropology interns work on projects relating to the collections or to the ongoing research interests of the curatorial staff in the museum or in the field. AMNH also seeks motivated and creative individuals interested in learning about film festival production. **Margaret Mead Film & Video Festival/Public Programs Interns [3087]** will work in the U.S.' longest-running showcase for international documentaries, as well as the department which organizes lectures, workshops, fieldtrips, and film screenings related to the museum's collections.

**Deadline:**

Anthropology Internship:

Fall – Aug. 27

Spring – Dec. 1

Summer – Apr. 1

Margaret Mead Film & Video Festival:

Rolling; applications reviewed as received

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### Anderson Literary Management

A boutique literary agency which represents a wide range of authors, including George Packer, Sarah Chayes, Katie Fforde, Marcia Willet and Rosanna Warren.

Looking for motivated **Literary Agency Interns [2512]** to assist with general office work, handling queries, managing submissions, as well as reading and responding to select manuscripts. The internship offers the chance to learn the ropes of the publishing world and to begin developing editorial skills and contacts.

**Deadline:** Fall – Sept. 1; Spring – Dec. 1; Summer – Apr. 1

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### Aperture Foundation

The premier non-profit arts institution dedicated to advancing fine photography

Participants in the **Stevan A. Baron Work-Scholar Program [4918]** will work in one of the following areas:

**Communications, Design, Development, Editorial, Magazine Circulation, Production, Sales, Website.** Please note that most of these positions are full-time, therefore geared towards recent graduates. Part-time positions are also available.

**Deadline:** Spring – Oct. 1; Summer – Apr. 15

## Artists Space

A pioneer in the alternative space movement founded to support contemporary artists working in the visual arts, including video, performance, architecture and design.

Seeks **Curatorial Interns [3792]**, **Artists File/Web Content [601]** and **Operations/Administration Interns [3793]** who are interested in, and knowledgeable of, art history, contemporary arts, and arts administration.

**Deadline:** Rolling; applications reviewed as received

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## Arts Engine

Supports, produces, promotes and distributes independent media for social change, connecting makers and active audiences in order to spur critical consideration of pressing social issues.

The non-profit organization offers a variety of 3-month internships in the following areas: **Documentary Production [604]**, **Editorial [2310]**, **Film Services [2309]**, **Fundraising and Development [605]**, **Programs [603]**, and **Web Development [602]**.

**Deadline:** Rolling; applications reviewed as received

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## ArtsWestchester

The county's link between the arts, business and culture and the largest arts council in New York State.

Internships are offered to students who are willing to work flexible hours and are interested in the arts. Opportunities are available in the following areas: **Arts in Education [479]**, **Communications [468]**, **Cultural Programs [3794]**, **Fundraising/Special Events [478]**, **Gallery/Exhibitions [473]**, **Graphic Design [466]**, **Videography [2348]** and **Web Design [480]**.

**Deadline:** Rolling; applications reviewed as received

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## Asia Society

A leading global, pan-Asian organization working to strengthen relationships and promote understanding among the people, leaders, and institutions of the U.S. and Asia.

The organization has opening in its Asia Society Online department for both **Reporting Interns [4994]** and **Multimedia Interns [4995]**. Both interns will assist the Online team develop rich editorial and multimedia content for the institutional website.

**Deadline:** Varies by internship; check website for current deadlines and availabilities

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## Bronx River Art Center

An independent, non-profit, multi-arts organization dedicated to providing art and environmental programming for Bronx residents.

Seeks **Interns [372]** to work with its multi-ethnic community. Interns assist the Executive Director, Education Coordinator, Gallery Coordinator and teachers in all projects, including teaching preparation and classroom instruction, administrative tasks, exhibit installations and other assigned duties.

**Deadline:** Rolling; applications reviewed as received

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## Burberry

A British luxury fashion house.

Burberry hosts its own job board, which is updated with part-time work, as well as many internship opportunities. Check frequently for opportunities in the New York corporate office. Past internships have been offered in departments such as **Public Relations, Supply Chain, Showroom Operations, and Wholesale Sales**.

**Deadline:** Rolling; check website for updated information

## Center for Traditional Music and Dance (CTMD)

An organization that works to celebrate and strengthen the practice of traditional performing arts and affirms the value of diversity as an essential component of national identity.

Even if you have as little as four hours a week and would like to get involved in the work of the Center for Traditional Music and Dance, you can help make a difference as an **Intern [2445]**. CTMD also provides summer and academic year internship opportunities for university students interested in careers in folklore, ethnomusicology, archives/library science and arts administration.

**Deadline:** Rolling; applications reviewed as received

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## Christie's

A leading art business and a fine arts auction house.

Seeks to fill internship opportunities available throughout its Rockefeller Center location. Performing some administrative tasks and participating in day-to-day operations of the auction house, **Interns [1206]** will be placed in areas that best suit each individual's interests and background.

**Deadline:** Fall – July 1; Winter – Nov. 1; Spring – Dec. 20; Summer – Feb. 4

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## Conde Nast

A worldwide magazine publishing company that uses a marketing strategy emphasizing lifestyle magazines focused on a particular class or interest.

Widely-sought, these opportunities are filled quickly. Conde Nast has a **Summer Intern Academic Credit Program**; check their job board: [www.condenastcareers.com/home.cfm](http://www.condenastcareers.com/home.cfm). Conde Nast is the publisher of *GO*, *Modern Bride*, and *Elegant Bride*, *Lucky*, and *W*. These publications post positions through the year, so make sure to check back regularly!

**Deadline:** Rolling; check website for current deadlines and availabilities

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## Creative Expansions, Inc.

Hosts one of the premier Web sites for professional women.

Womenworking.com, a world-wide community of businesswomen and experts, is looking for fall interns in **Editorial [449]** and **Marketing [3243]**. Come join a staff committed to making a difference in the lives of women.

**Deadline:** Rolling, applications reviewed as received

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## Dance Theater Workshop

One of America's preeminent performing arts institutions with a mission to identify, present, and support independent contemporary artists and companies to advance dance and live performance in New York and worldwide.

Seeks creative and forward-thinking interns in the following areas: **Audience Engagement [3888]**, **Individual Giving [3890]**, **Institutional Giving [3889]**, **Marketing [3886]**, **Media [2874]**, **Social Networking and Outreach [3887]**, and **Special Events [3891]**.

**Deadline:** Rolling; applications reviewed as received

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## Democracy Matters

A non-partisan organization of students and professors working on campuses across the country to educate people about the role of private money in politics, and its impact on democracy.

Seeks paid **Campus Leaders [4646]** to organize events around issues of campaign finance reform, full and partial funding of elections, and election reform, and to call for alternatives that can reform and revitalize the American political process.

**Deadline:** Fall – Aug. 1; Spring – Dec. 31

## Democracy Now!

An award-winning, non-commercial, daily radio/ TV news hour, pioneering the largest public media collaboration in the U.S.

Offers fall internships in: **Archives [3892]**, **Outreach & Development [3893]**, **Outreach – Spanish-Speaking stations [3894]**, and **Social Media & Online Outreach [1380]**.  
**Deadline:** Rolling; applications reviewed as received

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## Disney-ABC Television Group

Home to all The Walt Disney Company's worldwide entertainment and news television properties.

Offers an **Internship Program [2500]** that provides students with experience at a diversified global Fortune 100 company, and exposure to its business operations, technology and processes. Comprised of the **ABC Television Network, Disney Channel's** worldwide portfolio of channels, the **Radio Disney network, ABC Family** and **SOAPnet**; TV production and syndication divisions **ABC Studios, Walt Disney Television Animation, Disney-ABC Domestic** and **International Television**.  
**Deadline:** Rolling; applications reviewed as received

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## Doctors Without Borders/Médecins Sans Frontières (MSF)

An international medical humanitarian organization created by doctors and journalists.

Through its competitive **Internship Program [4972]**, MSF offers 13 opportunities that provide practical work experience, as well as a basic introduction to international medical humanitarian aid and advocacy. **Paid** internships are available in the following departments: **Access, Editorial and Multimedia, Executive, Field Human Resources, Foundations and Corporations, Human Resources, Major Gifts, Marketing, Press, Program, Public Events, Travel, and Web**.  
**Deadline:** Fall – Aug. 2; Spring – Jan. 7; Summer – Apr. 16

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## Do Something

The premiere youth organization that inspires, empowers, and celebrates young people changing the world.

Seeks interns to play an integral part of the team and to be involved in every aspect of its programs. Do Something invites students to serve as **paid Interns [5050]** in the following departments: **Business Development, Development, Grants, Graphic Design, Marketing, Scholarships, Special Programs, and User Relations**.  
**Deadline:** Fall – August 21; Spring & Summer: Check website for current deadlines and availabilities

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## The Drawing Center

A venue for important contemporary and historical drawing exhibitions, attracting more than 55,000 visitors annually from the local area, across the country, and worldwide.

Offers **Rotational Internships** to sophomores and above. While the Fall deadline has passed, now is the perfect time to gear up for Spring. Interns will work closely with staff members on projects, and assist in exhibition installations and de-installations, allowing them to learn about each department in greater detail, under staff guidance. **Group A Interns [394]** rotate in Contemporary Curation, Viewing Program, Education, and Operations. **Group B Interns [403]** rotate in Historical Curation, Registration, Publications, Development, and Marketing.  
**Deadline:** Fall – July 1; Spring – Nov. 15; Summer – Apr. 1

## EMI Music Group Limited

EMI Music is one of the world's leading music companies, home to some of the most successful and best known recording artists.

EMI offers several internships through its different record labels. **Interns [4980]** will assist their department with various marketing, event planning, and social media tasks.  
**Deadline:** Rolling; applications reviewed as received

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## Exit Art

A leading non-profit cultural arts center that champions the work of young and emerging artists and addresses important social, cultural, and political issues through multi-disciplinary programming.

Seeks responsible and detail-oriented **Interns** with strong interests in contemporary art and culture. Opportunities exist in: **Archives [635], Business/Operations [3846], Curatorial [634], Development/Fundraising [633], Graphics [718], and Theater [2318].**  
**Deadline:** Rolling; applications reviewed as received

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## The Experiment Publishing, LLC

A start-up trade publishing company that develops and publishes a wide range of ground-breaking helpful non-fiction in the areas of health, diet, cookbooks with a healthy focus, fitness, psychology, relationships, self-help, parenting, and sex.

Looking for **Publishing Interns [1124]** who are motivated by the opportunity to learn about the book publishing business from a unique perspective.  
**Deadline:** Rolling; applications reviewed as received

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## Feminist Press at the City University of New York

A non-profit book publisher dedicated to preserving the legacy of women's history, women's experience, and women's cultural production.

Offers internships in the following departments: **Editorial, Marketing, or Publicity [3896]**. Interns are a vital part of the Press's staff, and will "float" among departments to get a more insightful overview of book publishing at a non-profit organization.  
**Deadline:** Fall – July 13; Spring – Nov. 1; Summer – Mar. 1

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## Folio Literary Management

Representative of first-time and well-established fiction and nonfiction authors alike.

Happy to provide hard-working book lovers with a comprehensive introduction to the world of publishing. Folio's **Interns [2589]** will be actively involved in the literary management process, allowing them the opportunity to join the ranks of former interns who are now successfully employed within the industry.  
**Deadline:** Fall – Sep. 15; Spring – Feb. 15; Summer – June 15

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## Gay & Lesbian Alliance Against Defamation (GLAAD)

Dedicated to promoting and ensuring fair, accurate and inclusive representation of people and events in the media as a means of eliminating homophobia and discrimination based on gender identity and sexual orientation.

Looking for hard-working **Interns [5051]** to assist the following areas in its New York location: **Communications/PR, National News Media, Religion, Faith, and Values Media, Social Media, Special Events, and Web**. While unpaid, internships with GLAAD are invaluable opportunities to gain non-profit and LGBT advocacy experience in media advocacy, development, and LGBT work.  
**Deadline:** Fall – Rolling; applications reviewed as received  
Spring & Summer – Check website for current deadlines and availabilities

## Gay Men's Health Crisis (GMHC)

A non-profit, volunteer-supported and community-based organization committed to national leadership in the fight against AIDS.

Seeks **Interns [795]** to work in a department/unit of their choice, including but are not limited to: **AIDS Hotline, Public Policy, Human Resources, Communications/Marketing, Accounting, Child Life, HIV Prevention, Recreation, Women and Family Services, Treatment Education and Support Services.**

**Deadline:** Rolling; applications reviewed as received

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## Google

A search engine to organize the world's information and make it universally accessible and useful.

Every summer, Google hosts two **BOLD Internship Programs**, which stands for Building Opportunities for Leadership & Development: the **Immersion Program for First-Year Students [4095]**, a three-day intensive hosted in Google's New York office, and the **Diversity Internship Program [2864]**, an internship open to sophomores and juniors. Current seniors should visit the Google student website for full-time new grad opportunities.

**Deadline:** Applications are typically available in November; check website for specific deadlines

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## GRACE Communications Foundation

Highlights the interconnections of food, water and energy, through web-based initiatives like the Ecocentric blog, Eat Well Guide, The Meatrix, Sustainable Table, the Network for New Energy Choices and H2O Conserve.

**Sustainable Table** is looking for **Creative Design Interns [5046]** and **Program Interns [5047]** who are smart, motivated, interested in food related issues and educating the public, preserving the environment, promoting sustainable living, and who would like to increase their design, tech, research, writing, and communications skills. Check Idealist.org frequently for opportunities with the foundation's other initiatives.

**Deadline:** Rolling; applications reviewed as received

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## Grove/Atlantic, Inc.

A medium-sized trade book publisher of literary fiction, non-fiction, poetry, drama, and translations, consisting of four imprints - Grove Press, Atlantic Monthly Press, Black Cat, and Canongate U.S.

Offers internships to juniors, seniors, and recent graduates who wish to learn more about the publishing industry and explore an area of interest in either **Editorial [440]**, **Subsidiary Rights and Editorial [332]** or **Publicity [646]**.

**Deadline:** Fall – Aug. 1; Spring – Dec. 1; Summer – May 1

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## Harper's

A monthly publication that provides unique perspectives on politics, society, the environment, and culture.

Looking for part-time **Art Interns [1277]** to assist the art director and the editors with various tasks, gaining practical experience in many aspects of a national magazine's Art department; and full-time **Editorial Interns [1278]** to work with the staff, through general editorial processes behind a renowned publication.

**Deadline:** Fall – June 15; Spring – Oct. 15; Summer – Feb. 16

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## Hearst Corporation

One of the world's largest publishers of monthly magazines, with 19 U.S. titles and nearly 200 international editions.

Hearst Magazines' **Internship Program [4953]** provides students with the chance to learn and develop skills in a variety of areas including fashion, editorial, marketing, advertising sales, art, Web, etc.

**Deadline:** Fall – Sept. 1; Spring – Dec.31; Summer – Mar. 15

## ***The Huffington Post***

a.k.a. HuffPo, Arianna Huffington and Ken Lerer's liberal news website and aggregated weblog.

Seeks **Culture Interns [4954]** and **Green Initiative Interns [4029]** with strong academic credentials as well as experience in reporting, editing and/or multimedia production.

**Deadline:** Rolling; applications reviewed as received

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## **Howcast Media**

Home to useful how-to videos and guides produced in-house or shared by innovative media partners, trusted brands, and individual contributors.

Offers several internships that provide real world experience and exposure to a quickly expanding new media and production company. Interns will tackle meaningful projects in the following areas: **Community and Audience Development [3915]**, **Editorial [2624]**, **Production [3913]**, **PR and Communications [3914]**, and **Post Production [3912]**.

**Deadline:** Rolling; applications reviewed as received

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## **Interbrand**

A leading international brand consultancy offering a comprehensive array of consulting services that guide clients in the creation, enhancement and maintenance of their most valuable asset—their brand!

Interbrand hosts interns during the academic year and places interns in a variety of departments. Currently, Interbrand is seeking a **Design Intern [2892]** to help in their design studio. Please check Interbrand's website for current openings.

**Deadline:** Rolling; applications reviewed as received

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## **The International Center of Photography**

A world-renowned museum and school devoted to the presentation, preservation, and study of photography.

Internships are available in the **Capa Archive Collections [4929]** and **General Studies [2576]** departments for students with an interest in art history or photography and who have strong office skills.

**Deadline:** Rolling; applications reviewed as received

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## **JTA**

The definitive, trusted global source of breaking news, investigative reporting, in-depth analysis, opinion and features on current events and issues of interest to the Jewish people.

An unaffiliated, non-profit organization, JTA prides itself on its independence and integrity. Participants in the **Internship Program [4930]** will have the opportunity to work in the newsroom, report and write stories, assist reporters and editors with stories, and track breaking news.

**Deadline:** Rolling; applications reviewed as received

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## **Jacob Burns Film Center**

Westchester's state-of-the-art cultural film center.

Welcomes students with a passion for film and community service, to fill several internship positions. **Education Fieldwork Interns [2338]** will participate in JBFC's education programs as small-group facilitators for *See Hear Feel Film* (3rd grade) and *Minds in Motion!* (4th grade). **Office Interns [2335]** may work primarily within one department, or may choose to serve the general needs of several areas: film programming, development, marketing, membership, education, theater management.

**Deadline:** Fall – July 1; Spring – Nov. 1; Summer – Apr. 1

## Jazz at Lincoln Center

A non-profit, performing arts organization dedicated to inspiring and growing audiences for jazz.

Working in the **Business & Legal Administration [2467]**, **Development [2462]**, **Education [2463]**, **Marketing [2464]**, **Music Administration [2465]**, and **Public Relations [2466]** departments, interns are closely overseen by designated supervisors to ensure a quality learning experience.  
**Deadline:** Rolling; applications reviewed as received

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## Kenneth Cole Productions, Inc.

A lifestyle brand of stylish footwear, handbags, apparel and accessories with the brands *Kenneth Cole New York*, *Reaction*, *Unlisted*, *Gentle Soles* and *Le Tigre* under its belt.

Opens its **Internship Program [2470]** to current students interested in fashion. Kenneth Cole provides interns practical experience in an environment that values creativity and commitment to quality, working in fields of their choice: **Marketing, Wholesale, Design Services, Licensing, Consumer Direct, Finance, Information technology, and Human Resources.**  
**Deadline:** Rolling; applications reviewed as received

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## The Kitchen

NYC's oldest non-profit performance and exhibition spaces.

Seeks interns with excellent communication, organizational and office skills. Positions are available in **Development & Marketing [3488]** and **Curatorial [3979]**. The Kitchen also needs **Technical Interns [3489]** to assist with stagecraft.  
**Deadline:** Rolling; applications reviewed as received

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## Lambda Legal

The nation's oldest and largest legal organization committed to achieving full equality for lesbians, gay men, bisexuals, transgender people, and people with HIV through impact litigation, education and public policy work.

Seeks **Non-Profit Fundraising [4028]** Interns. Working with the staff, Interns gain hands-on outreach and/or communications experience in a pleasant, collegial environment, advocating for LGBTQ and HIV civil rights laws.  
**Deadline:** Rolling; applications reviewed as received

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## Legal Aid Society

The nation's oldest and largest provider of free legal assistance, whose attorneys work with indigent people in all types of cases.

Offers **Undergraduate Internships [3937]** in its Criminal and Civil Practice areas.  
**Deadline:** Fall – Sept. 15; Spring – Jan. 15; Summer – Mar. 15

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## Lower East Side Printshop

The largest and oldest openly accessible printmaking studio in NYC.

**Printmaking Interns [2323]** are exposed to a non-profit printmaking workshop, as well as the opportunity to meet artists and art professionals. Interns will assist the master printer and the studio assistant with new projects made by artists in residence, preparing the studio for classes and other programs, assisting with lectures, exhibitions and other special events.  
**Deadline:** Fall – Apr. 15; Spring – Nov. 15; Summer – Mar. 1

## **MADRE**

A non-profit human rights organization that works with women affected by violations, helping them win justice and, ultimately, change the conditions that give rise to such abuses.

Seeks **Interns [5084]** who can help MADRE promote its cause and expand its reach. Internships are available in the following areas: **Accounting, Communications, Development, Human Rights Legal Advocacy, Humanitarian Aid Campaign, Public Education, and Website and Online Communications.**

**Deadline:** Fall – June 15; Spring – Nov. 15; Summer – Mar. 15

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## **The Metropolitan Museum of Art**

One of the world's largest art galleries whose permanent collection contains more than two million works of art.

Offers internship opportunities to college and graduate students interested in pursuing careers in art museums. Based upon their academic training and interests, as well as the availability of projects, **Interns [3096]** will work in one of The Met's departments—**curatorial, education, conservation, administration, or library.** Applicants should apply at least six weeks before their proposed start date.

**Deadline:** Rolling; applications reviewed as received

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## **MTV Networks**

Comprised of MTV, VH1, Nickelodeon, Comedy Central, Nick at Nite, Noggin, and other channels.

Through its **Internship Program [1615]**, MTV Networks places motivated **Juniors** and **Seniors** interested in pursuing a career in the entertainment industry within a wide variety of departments.

**Deadline:** Rolling; applications reviewed as received

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## **The Museum of Arts and Design**

Collects, displays, and interprets objects that document contemporary and historic innovation in craft, art, and design.

Offers undergraduate and graduate level **Internships [407]** throughout the year. These positions are available in several departments in the museum including **Education, Curatorial, Development, Public Relations, Marketing, Office of the Registrar, and Administration,** and allow the participant to gain valuable work experience in many aspects of a non-profit visual arts organization.

**Deadline:** Rolling; applications reviewed as received

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## **Museum of Modern Art (MoMA)**

An institution that “fuels creativity, ignites minds, and provides inspiration” through extraordinary exhibitions and a fine collection of modern and contemporary art.

The **Undergraduate Internship [3560]** is geared towards **Juniors** and **Seniors.** Under the supervision of professional staff, interns gain in-depth exposure to the workings of individual departments, practical and theoretical training, as well as a broader understanding of the Museum's mission, collections, organizational systems, and role in contemporary society.

**Deadline:** Fall – May 24; Spring – Oct. 1; Summer – Jan. 14

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## **NARAL Pro-Choice New York**

A statewide, non-profit political, grassroots and reproductive advocacy organization that works to protect safe, legal abortion and expand the full range of reproductive rights for women.

NARAL seeks **Youth Program Interns [4921]** to provide hands-on assistance to a diverse and dynamic group of high school students from all five boroughs of New York City. Candidates must have an understanding of and commitment to reproductive rights issues. NARAL is also looking for **Community Organizing Interns [3456]** as well as **Adolescent Health Care Communication Program Interns [4387]** to help out with the established community outreach programs.

**Deadline:** Rolling; applications reviewed as received

## **The National Organization for Women (NOW)**

A group that works to gain equality for women and promote social change through action.

Seeking **Women's Rights Interns [3761]** for positions in **Programs, Development, and Organizing**. Applicants must be professional, responsible, dedicated to achieving women's rights, and committed to the mission of NOW-NYC.

**Deadline:** Rolling; applications reviewed as received

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## **NBC Universal**

One of the world's leading companies in the development, production, and marketing of media and entertainment.

Sophomores and above who are committed and passionate about a career in the media/entertainment industry may apply for **East Coast Internship [4973]** opportunities available within the following divisions: **Advertising & Promotions, Corporate (Finance, HR & Publicity), Graphic Arts/Digital Media/iVillage, News & Journalism, Production & Entertainment, Sales & Marketing, and Sports & Olympics**.  
**Deadline:** Rolling; applications reviewed as received

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## **New Dramatists**

The nation's oldest non-profit for the development of talented playwrights by serving resident playwrights through a free, 7-year program of play readings, workshops, as well as educational and career support.

Hosts the **Bernard B. Jacobs Internship Program [4933]**. This unique experience offers students the opportunity to learn the ins and outs of a professional, non-profit arts organization, by providing its staff administrative, maintenance, creative, and clerical support.

**Deadline:** Fall – July 15; Spring – Dec. 1; Summer – Mar. 31

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## **New Victory Theater**

New York's theatre for kids and families, New Victory is committed to creating wider avenues of opportunity for youth to grow personally and professionally in and through the arts.

Participants in the **New 42 Apprentice Program [4934]** gain first-hand experience in performing arts administration and work alongside theater staff and technicians in the following departments: **Development, Education, Finance, Marketing, Media Production/Videography, New Victory Operations, Production Management, Programming, Public Relations and Social Media, and Studio Operations**.

**Deadline:** Fall – Sept. 2; Spring – Jan. 4; Summer – Apr. 8

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## **New York International Children's Film Festival**

Promotes intelligent, passionate, provocative cinematic works for ages 3-18 and to help define a more relevant and compelling film for kids.

Seeks responsible **Interns [3962]** with excellent communication skills and a strong interest in film to assist with programming, school outreach, workshops, sponsorship, and marketing.

**Deadline:** Rolling; applications reviewed as received

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## **New York**

The magazine that covers, analyzes, comments on and defines the news, culture, fashion entertainment, lifestyle, and personalities driving New York City.

Looking for **Public Relations Interns [4938]** to compile weekly press packets, manage media contacts, and help plan evening magazine events. For current available internships, check the magazine's website; internships are posted as needed.

**Deadline:** Rolling; applications reviewed as received

## **New York League of Conservation Voters (NYLCV)**

The non-partisan arm of New York State's environmental community which seeks to make environmental protection a top priority of New York's elected officials, political candidates, and voters.

The NYLCV always has a need for **Interns [4940]** in the following departments: **Communications, Development, Policy and Advocacy, and Political.**

**Deadline:** Rolling; applications reviewed as received

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## ***The Onion***

America's satirical news organization.

Seeking **Editorial Interns [2659]** for a strictly non-writing program that provides an opportunity to work closely with the editorial staff and learn the ins-and-outs of the paper's production. **Onion Promotions/ Street Team [3980]** is looking for an energetic and personable candidates who will attend and assist at promotional events in the NYC area (i.e., bar promotions, summer festivals, concerts, etc.). In addition, several positions are available for **Production Interns [3981]**.

**Deadline:** Please check The Onion's website for current deadlines and availabilities

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## **Overlook Press**

A small, eclectic publishing house in SoHo, printing about 75 titles a year for Penguin/Putnam, Inc.

Looking for reliable, motivated and enthusiastic students with strong interests in publishing. Working closely with the Press staff, **Editorial, Production, Publicity, and Sales Interns [5059]** will gain hands on knowledge of the publishing process.

**Deadline:** Fall – Sept. 10; Spring – Jan. 10

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## **Paley Center for Media**

Leads the discussion about the cultural, creative, and social significance of television, radio, and emerging platforms for the professional community and media-interested public.

Participating in the **Internship Program [4975]**, Interns assist the Paley Center's staff members in nearly every phase of daily work, on special projects geared to his/her skills and interests, and are assigned to specific departments/areas: **Curatorial: TV, Radio & Advertising, Events and Membership, Information Technology, Library Services, Public Relations, Research Services, Special Projects: Vice President's Office, Creative Services: Graphic & Web Design, and Creative Services: Editorial.**

**Deadline:** Rolling; applications reviewed as received

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## **The Paul Taylor Dance Foundation**

A contemporary, touring modern dance company founded by choreographer Paul Taylor.

Seeks highly motivated undergraduate or graduate students with an interest in the arts and/or arts management for internships in two departments. **Development Interns [3957]** are involved in researching potential funding sources, assisting with grant proposals and reports, organizing and producing various aspects of the Foundation's special events, and other Fundraising and Special Events projects; **Marketing Interns [3975]** assist with the advertising and promotion of ticket sales for the Company's City Center Season, season trend analyses, and in conducting research for prospective audiences.

**Deadline:** Rolling; applications reviewed as received

## Pen American Center

The 3,400-strong association of writers working to advance literature, defend free expression, and foster international literary fellowship.

Offers internships in the **Social Media & Executive Office [4957]**. **Interns [4958]** can also apply directly to a specified department for year-round positions. Students will have the opportunity to learn about the breadth of PEN's literary programs and events, as well as the essentials of daily work in a non-profit organization.

**Deadline:** Rolling; applications reviewed as received

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## The Poetry Project at St. Mark's Church

A small, non-profit, poet-run arts organization that promotes, fosters, and inspires the reading and writing of contemporary poetry.

Seeks students with strong interests in contemporary poetry. Working in the office and assisting with a Reading one evening per week, **Interns [2180]** gain invaluable exposure to the local literary arts scene, as well as all details of programs, development, membership, marketing, archiving, publishing, editing and administration.

**Deadline:** Rolling; applications reviewed as received

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## Planned Parenthood Hudson Peconic, Inc.

With cultural sensitivity to all communities, the organization strives to provide exceptional health services, accurate information and education, and fearless advocacy for reproductive rights and justice.

The organization is looking for a **Communications Intern [4928]** to assist in writing agency publications. For more opportunities, please check **CareerLink** for current availabilities, as new positions are added frequently.

**Deadline:** Rolling; applications reviewed as received

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## Poets & Writers, Inc.

A non-profit organization dedicated to fostering the professional development of poets and fiction writers and promoting communication through the U.S. literary community.

**Readings/Workshops Program Interns [3976]** will work with a program that provides grants for writers to present readings of their work or to facilitate writing workshops in diverse settings. **Advertising Interns [1275]** will be responsible for generating advertising revenue for both Poets & Writers Magazine, the leading literary trade magazine for poets and writers of literary prose, and pw.org. **Editorial Interns [4945]** will assist the staff with proofreading, research, and fact-checking magazine content.

**Deadline:** Fall – Aug. 15; Spring – Dec. 20; Summer – Apr. 1

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## Poets House

A national poetry library and literary center that offers resources and events that document the wealth and diversity of modern poetry, as well as stimulate public dialogue on issues of poetry in culture.

Poets House depends on **Interns [345]** for a variety of staffing needs, including library maintenance, reference questions, book processing, editing, proofreading, and correspondence.

**Deadline:** Rolling; applications reviewed as received

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## Priority Films

A production and distribution company focused on low-budget, high-quality, independent films.

Looking for highly motivated **Interns [3977]** interested in online and real world marketing or public relations and event planning. Interns will help organize red carpet, special screening and celebrity events.

**Deadline:** Rolling; applications reviewed as received

## **Sexual Information and Education Council of the US (SIECUS)**

Provides education and information about sexuality and sexual and reproductive health.

Participants in the SIECUS-New York **Internship Program [2469]** will work on the Council's Community Advocacy and Communications and Information Projects.

**Deadline:** Fall – July 15; Spring – Nov. 1; Summer – Mar. 15

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## **Simon & Schuster**

One of the world's largest, most influential publishers, publishing more bestsellers in a greater variety of formats than any other publisher.

Offers exciting, growth-filled opportunities for motivated individuals eager to learn about publishing and gain invaluable "hands-on" experience in the field. Simon & Schuster allows students to work in departments of their interests: **Design [4319], Digital [4323], E-Book Production [4324], Editorial [4325], Human Resources [4327], Marketing [4328], Online Marketing [4320], Publicity [4321], Publishing Office [4322], Subsidiary Rights [4326], Supply Chain [4329].**

**Deadline:** Fall – Sept; Spring – Jan; Summer – May

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## **SONY Music Entertainment**

A global music company with a broad roster of local artists and international superstars, as well as a vast catalog comprising some of the most important recordings in history.

Offers an extensive for-credit-only **Internship Program [2488]** to current students interested in the music/entertainment industry. Duties will vary widely per department - **A&R Administration, Archives, Artist & Repertoire, Creative Group, Digital Marketing, Finance, Human Resources, International, Marketing, Mobile Marketing, Music Licensing, New Formats, Promotions, Production, Publicity, Sales/Retail Marketing, Strategic Marketing, TV/Film Soundtracks, and Urban Marketing.**

**Deadline:** Rolling; applications reviewed as received

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## **Soft Skull Press**

An independent publisher of more than 40 books a year in political and pop cultural non-fiction, urban fiction, poetry, and graphic novels.

Looking for **Interns [4946]** to assist with the day-to-day operations: reading "slush," research, proof-reading and copyediting, writing press releases, assisting with publicity, etc.

**Deadline:** Rolling; applications reviewed as received

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## **Sterling Publishing Co., Inc.**

A wholly-owned subsidiary of Barnes & Noble, publishing non-fiction books that educate, entertain, and enrich the lives of its readers.

Has designed an **Internship Program [2644]** for creative students who aren't afraid to think "out of the box." Working closely with **Adult Editorial, Children's Editorial, Marketing/Publicity, Subsidiary Rights, and General Administration** staffs, interns make an impact within their respective departments as well as the organization, while gaining well-rounded exposure to all facets of the book publishing world.

**Deadline:** Rolling; applications reviewed as received

## Stone Barns Center for Food and Agriculture

The mission of this unique, non-profit, member-driven collaboration is to celebrate, teach, and advance community-based food production and enjoyment, from farm to classroom to table.

Stone Barns welcomes interns who are dedicated to its mission of celebrating, teaching and advancing community-based food production and enjoyment. **Interns [5064]** will focus on one component of Stone Barns Center's work: **livestock, four seasons growing, education programs, public programs, or Growing Farmers Initiative**. In addition, interns are encouraged to participate in a variety of agricultural courses and field trips offered to Stone Barns staff.

**Deadline:** Fall – Aug. 23; Spring & Summer – Please check website for current deadlines and availabilities

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## The Studio Museum in Harlem

The premier center for the exhibition and study of Black America and the African Diaspora.

Hosts paid **Internship Programs [2638]** that afford undergraduates, grad students and recent grads, a wide range of experiences designed to provide insight into the daily workings of a professional museum environment. Engaged in series of workshops, meetings, offsite visits and public programs, Interns will also work in their department of choice: **Curatorial, Development, Director's Office, Education and Public Programs, Public Relations or Publications**.

**Deadline:** Fall – Aug. 22; Winter – Nov. 20; Spring – Jan. 15; Summer – Apr. 9

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## The Tank

A non-profit visual and performing arts space in Tribeca.

Calls on students who are passionate about the arts, and are eager to exert time and energy to make a positive difference. **The Tank Interns [3982]** will be involved in the emerging arts scene of New York, overseeing the activities of each show the Tank hosts; handling press releases, website listings, and archives; or a helping set up and maintain The Tank's performance spaces and equipment. Interns may work with the following departments: **Development, Marketing, Volunteer Coordinator, and Associate Curator**.

**Deadline:** Fall – Aug. 19; Spring & Summer – Check website for current deadlines and availabilities

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## Time Out New York

"The obsessive guide to impulsive entertainment—New York City's comprehensive source for arts and entertainment listings."

TONY's **Internship Program [4976]** places students in the following departments: **Admin/Human Resources, Advertising, Art (Magazine Design), Editorial, Marketing & Events, Circulation/Consumer Marketing, Online Business, Online Design, Online Video, Production, Photo, Promotions Design, Special Projects, TONY Kids, and TONY Kids Photo**.

Editorial Internships are also available within the various sections of *TONY: Art (Visual Arts), Eat Out, Film, I, New York, Music, Online, and Shopping & Style*.

**Deadline:** Fall – Aug. 1; Winter Break & Spring – Dec. 1; Summer – Apr. 1

## **Tribeca Film Festival**

Launched to celebrate New York City as a major filmmaking center and to contribute to the long-term recovery of lower Manhattan.

Typically a spring internship, **Film Festival Interns [587]** will initially start by assisting staff with various administrative duties and miscellaneous projects. After proven commitment and interest, they will have the ability to focus on and work with specific departments, taking on more responsibilities as the Festival approaches.

**Deadline:** Rolling; applications reviewed as received

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## **United States Fund for UNICEF**

The organization that works for the survival, protection, and development of children.

**Interns [730]** acquire direct practical experience in UNICEF's work under the direct supervision of experienced staff. Interns will assist with research, analysis, marketing, special projects, and communications.

**Deadline:** Rolling; applications reviewed as received

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## **UpSpring PR**

A boutique start-up fashion and beauty Public Relations firm.

Looking for creative and responsible students (eligible to receive academic credit) to join its team. **PR Interns [4033]** are invited to strategy meetings and will be able to contribute to the company's growth.

**Deadline:** Fall – Aug. 1; Spring – Dec. 1; Summer – May 1

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## **Verso Books**

A radical publisher located at the intersection of the academic and trade markets.

Offers participants in their **Internship Program [4055]** practical experience in book publishing, publicity, and the general workings of an international publisher.

**Deadline:** Rolling; applications reviewed as received

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## **Visual AIDS for the Arts**

A non-profit organization in Chelsea working to promote AIDS awareness through contemporary visual arts.

Seeks motivated **Interns [4056]** to help produce exhibitions, publications, and events that use visual art in spreading the message "AIDS is not over."

**Deadline:** Rolling; applications reviewed as received

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## **Westchester Magazine**

Westchester County's upscale lifestyle magazine that covers food, dining, real estate, health, theater, music, cultural events, style and beauty, area celebs, and more.

Looking for full/part-time **Interns** in the following departments: **Art and Photography [4072]** and **Editorial [1354]**.

**Deadline:** Rolling; applications reviewed as received

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## **Whitney Museum of American Art**

Houses one of the world's foremost collections of twentieth-century American art.

Sponsors an **Internship Program [4071]** that offers first-hand museum experience to **Juniors** and **Seniors** who are interested in (and knowledgeable of) art history and/or visual arts. Placements exist in: **Administration, Curatorial, Development, Education, Exhibitions & Collections Management, Graphic Design, Library, Marketing & Communications, Publications, and Registration.**

**Deadline:** Fall & Spring - Rolling; applications reviewed as received; Summer – Feb. 15

## **Women Make Movies**

A non-profit, multi-racial, multicultural, feminist media arts organization dedicated to the production, distribution and exhibition of films and videotapes by and about women.

Learn all about working in film and for a women's non-profit organization. **Internship [4978]** opportunities are available in the following departments: **Marketing/Publicity, Production Assistance/Fiscal Scholarship, Distribution, and Administration.**

**Deadline:** Rolling; applications reviewed as received

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## **Women's Project**

A non-profit organization dedicated to producing and promoting theater crafted by women

Seeks **Artistic Interns [4950]** to read script submissions, write reader reports, provide research and support for productions and special events, as well as **Administrative Interns [4950]** to assist with the daily activities including marketing, special event organization, finances, and fundraising.

**Deadline:** Rolling; applications reviewed as received

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## **W.W. Norton & Company**

The oldest and largest publishing house owned wholly by its employees, publishing fiction, non-fiction, poetry, textbooks, cookbooks, art books, and professional books.

Seeks bright, energetic, and detail-oriented **Publicity [1724]** and **Editorial [4952] Interns** for its Trade Department.

**Deadline:** Fall – July 15; Spring – Nov. 15

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## ***zingmagazine***

An annual, curatorial project-based contemporary arts publication.

Is on the lookout for organized, dependable, hard-working, and self-sufficient students. Working closely with the staff, **Interns [2400]** will gain hands-on experience in all aspects of a unique magazine's production, as well as the contemporary arts scene.

**Deadline:** Rolling; applications reviewed as received

# WHERE HAVE SLC STUDENTS INTERNEED LATELY?

This list is a sampling of the many different internship sites which have hosted Sarah Lawrence students over the recent years. Which one will be your stepping stone?

A & M Records  
ABC  
The African Services Committee  
Alaska Conservation Foundation  
The American Civil Liberties Union  
The American Museum of Natural History  
Andrus Children's Center  
Annie Leibovitz, Photographer  
Arista Records  
Arts Engine, Inc.  
Atlantic Records  
Ballet Hispanico  
Barack Obama for President Campaign  
Bartow-Pell Mansion Museum  
Bellevue Hospital Center  
*Billboard Magazine*  
Bloomingdale's  
Blue Light Film Productions  
Bowery Poetry Club  
Brant Publications  
Breakthrough Collaborative  
Brick House Literary Agents  
*Bridal Guide Magazine*  
Bridges to Community, Inc.  
The Bronx Academy of Arts & Dance  
Bronx Zoo  
Brooklyn Academy of Music (BAM)  
Brooklyn Animal Resource Coalition (BARC)  
Brooklyn Botanical Gardens  
Brooklyn Bridge Park Conservancy  
Brooklyn Children's Museum  
The Brooklyn Hospital Center  
Brooklyn Museum  
*The Brooklyn Rail*  
Cabin Creek Films  
Cable News Network (CNN)  
California African-American Museum (CAAM)  
California Historical Society  
California Lawyers for the Arts  
California Shakespeare Festival  
CBS  
Center for Preventive Psychiatry  
Centers for Disease Control and Prevention (CDC)  
Children's AIDS Society  
Children's PressLine  
Children's Television Workshop  
Children's Village  
Children's Museum of Art  
Christie's  
City Lore, Inc.

Clarion Books  
Coalition for Asian Americans, Children and Families (CACF)  
The Colbert Report  
Committee for Economic Development (CED)  
Community Food Security Coalition (CFCS)  
Community Voices Heard  
Community-Word Project  
Con Edison  
Concourse House  
Condé Nast  
Council on Foreign Relations  
Crossroads Films  
Dan Wigutow Productions, Inc.  
Dance Theater of Harlem  
Dance Theater Workshop  
DC Comics  
DCTV  
Dog Eat Dog Films  
Doghouse Records  
Dunn-Foster Law Office, LLC  
*Elle Magazine*  
Emerging Pictures  
The Ensemble Studio Theatre  
Environmental Protection Agency  
Essence Magazine  
Fairchild Publications, Inc.  
*The Faster Times*  
The Federal Defenders of New York  
Federation for American Immigration Reform (FAIR)  
FinePrint Literary Management  
Focus Features  
Folio Literary Management  
Food First/Institute for Food and Developmental Policy  
Forbes.com  
Four Way Books  
Fourth Arts Block  
The Fox Entertainment Group  
Free Arts NYC  
The Fresh Air Fund  
Fund for the Public Interest, Inc.  
The Gagosian Gallery  
The Gay & Lesbian Alliance Against Defamation (GLADD)  
Gay and Lesbian Medical Association  
Gay Men's Health Crisis  
Gen Art  
Generations

George Adams Gallery  
 The Georgia O'Keefe Museum  
*Glamour*  
 Global Kids, Inc.  
*Go NYC Magazine*  
*Good Housekeeping*  
 Gotham Books  
 Greenburgh Nature Center  
 Greyston Foundation  
 Guggenheim Museum  
 Hachette Book Group  
*Harper's Bazaar*  
 Harper Collins Publishing  
 Harpo Productions, Inc.  
 Hearst Corporation  
 Hilltop Hanover Farm & Environmental Center  
 Hole in the Wall Gang Camp  
 HBO  
 Hospital for Special Surgery  
 Houghton Mifflin Harcourt Publishing Company  
 The House Foundation for the Arts, Inc.  
 Hudson River Museum  
*The Huffington Post*  
 Human Rights First  
 Human Rights Watch  
 Hungarian Cultural Center  
 IFC Entertainment  
 IMG Artists  
 International Gay & Lesbian Human Rights  
 Commission  
*Interview Magazine*  
 iO Theatre  
*Irish America Magazine*  
 ITV Studios  
 Jack Shainman Gallery  
 Jacob Burns Film Center and Media Arts Lab  
 Jacob's Pillow Dance Festival  
 JAM'N 94.5  
 James Cohan Gallery  
 Jennifer Lyons Literary Agency  
 Jewish Board of Family and Children's Services  
 Jewish Foundation for Education of Women  
 Jewish Museum  
 Julia Dyckman Andrus Memorial  
 Just Food  
 JusticeWorks Community  
 Kate Spade Corporation  
 Killer Films  
 The Kitchen  
 K-Rock  
 Lancome USA  
 Latino AIDS Commission  
 Latino Commission on AIDS  
 Legal Aid Society  
 Legal Momentum  
 Lincoln Center  
 Little Airplane Productions  
 Live Out Loud  
 Loft Recording Studio  
 The Looking Glass Studios  
 Lookout Press  
 Loretta Barrett Books, Inc.  
 Lower Manhattan Cultural Council  
*Lucky Magazine*  
 Macmillan Publishing-Feiwel and Friends  
 Macy's, Inc.  
 MADRE  
 Make the Road by Walking  
 Make-A-Wish Foundation, Inc.  
 Marc Jacobs  
*Marie Claire*  
 Marvel Entertainment  
 Memorial Sloan-Kettering Medical Center  
 Men's Vogue  
 Merrill Lynch  
 The Metropolitan Museum of Art  
 Montefiore Medical Center  
 The Moth  
 Mount Sinai Medical Center  
 MTV Networks  
 The Museum of American Finance  
 Museum of Children's Art  
 Museum of Comics and Cartoon Art  
 The Museum of Jewish Heritage  
 Museum of Modern Art (MoMA)  
 My Sister's Place  
 NARAL Pro-Choice America  
*The Nation Magazine*  
 National Geographic Adventure  
 National Latina Institute for Reproductive Health  
 National Organization for Women (NOW)  
 NBC Universal  
 NeuroFocus, Inc.  
 New Museum of Contemporary Art  
 New Victory Theater  
 New York Civil Liberties Union (NYCLU)  
*New York Daily News*  
 New York Historical Society  
*New York Magazine*  
 New York Medical College  
 New York Philharmonic  
 New York Psychoanalytic Institute  
 New York School for the Deaf  
*The New Yorker*  
 The New York Times Company  
 Nicole Miller  
*Norwood News*  
 NY Artists Unlimited  
 One Wire, Inc.  
 Overlook Press  
 Oxford University Press  
 P.S. 1 Contemporary Art Center

*Paper Magazine*  
 PEN American Center  
 Pfeiffer Partners Architects PC  
*Planet Magazine*  
 Planned Parenthood  
*Poets & Writers Magazine*  
 Poets House  
*Print Magazine*  
 Priority Film Group, Inc.  
*Psychology Today*  
 Public Broadcasting Service (PBS)  
 The Rainforest Alliance  
 Ralph Lauren  
 Random House, Inc.  
 Redlight Children's Campaign  
 Robin Rice Gallery  
 Rubin Museum of Art  
 Ruder-Finn Arts & Communications Counselors  
 Sally Fischer Public Relations  
*Saveur Magazine*  
 Scholastic, Inc.  
*Scientific American*  
*Scribner's Magazine*  
 Sesame Workshop  
 Seven for All Mankind Jeans  
 Seven Stories Press  
*Seventeen Magazine*  
 Shelton Graham Associates  
 Simon & Schuster  
 Sirius Satellite Radio  
 Skyhorse Publishing, Inc.  
 Smithsonian Institute  
 Soft Skull Press  
 SoHo Repertory Theater  
 Sony BMG Music Entertainment  
 Sotheby's  
*The Soup*  
 Southern Westchester Board of Cooperative  
 Educational Services (BOCES)  
*Spin Magazine*  
 St. Barnabas Medical Center  
 St. John's Riverside Hospital  
 St. Joseph's Elementary School  
 Student World Assembly  
 Studio Museum in Harlem  
 Sustainable South Bronx  
 TADA! Youth Theatre  
*Teen Vogue*  
 This is That Productions  
 Tibet House  
*Time Out New York*  
 Time Warner  
 Toys 'R Us  
 Tribeca Film Productions  
 Tucker Clothing Company  
 Turner Broadcasting System, Inc.

*TV Guide*  
 U.S. Criminal Justice  
 U.S. Fund for UNICEF  
 The United Nations Children's Fund (UNICEF)  
 The United Nations  
 Universal Music Group  
 Urban Justice Center  
*Us Magazine*  
*V Magazine*  
*Vanity Fair Magazine*  
 Vera Institute of Justice  
 Vera Wang Bridal House, Ltd.  
 Verso Books  
*Vibe Magazine*  
*Vice Magazine*  
 Victim's Assistance Services  
*Vogue*  
*W Magazine*  
 W.W. Norton & Company  
 W.W. Norton Publishers  
 Westchester Arts Council  
 The Westchester Independent Living Center, Inc.  
 Westchester Jewish Community Services  
*Westchester Magazine*  
 Westchester Medical Center  
 White House, The  
 Whitney Museum of American Art  
 WNBC 4 New York  
 WNET  
 Women Make Movies  
 Wooster Group  
 Writer's House  
 Yonkers Arts  
*zingmagazine*

# STILL LOOKING FOR AN INTERNSHIP?

There are many ways to continue your search for an internship. Here are just a few suggestions...

## *Use CareerLink...*

*CareerLink* has hundreds of internships and is updated every day. Log on at [my.slac.edu/careerlink](http://my.slac.edu/careerlink) and narrow your search by **industry** and **location**.

## *Update your profile...*

*CareerLink* can send emails based on your interests! Log on and update your **profile** at [my.slac.edu/careerlink](http://my.slac.edu/careerlink) today!

## *Make an appointment...*

Speak one-on-one with a career counselor by emailing [occ@sarahlawrence.edu](mailto:occ@sarahlawrence.edu) or calling 914-395-2566.

## Search listings with our consortium schools...

Sarah Lawrence is part of a consortium that shares internships with **18** other schools across the U.S., creating an easy way to find summer internships in different locations. The consortium is called **NIC (Nationwide Internship Consortium)** and these are the member schools....

### **Pacific Northwest**

University of Puget Sound  
Lewis & Clark College  
Reed College  
Whitman College

### **Northeast**

Johns Hopkins University  
Hampshire College  
Dartmouth College  
University of Rochester  
Drew University  
Sarah Lawrence College

### **West Coast**

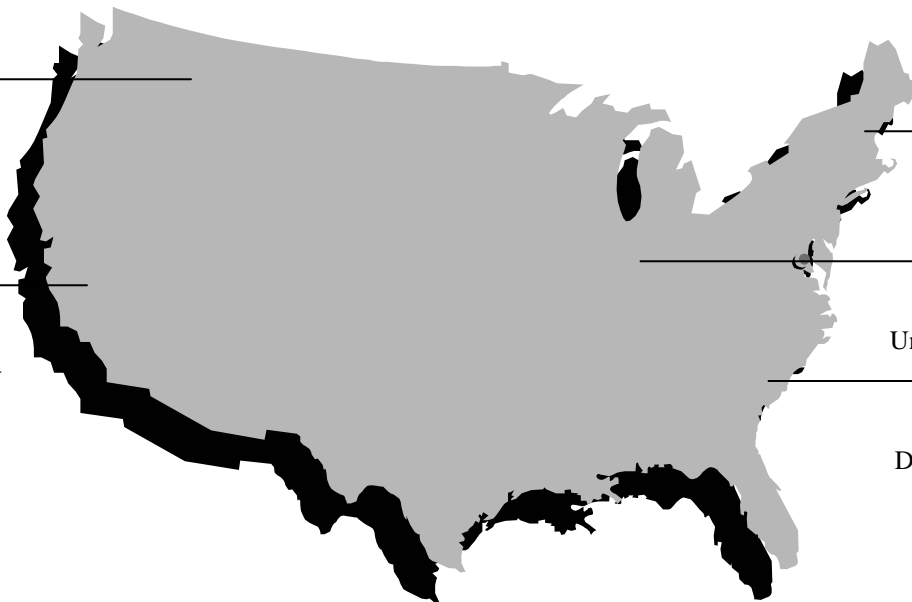
The Claremont McKenna  
Colleges (5 colleges)  
Occidental College

### **Midwest**

University of Chicago

### **South**

Davidson College



To find **NIC internships**, go to *CareerLink's* homepage and click on the blue and orange **NIC Logo** on the right side of the page.