

**SARAH LAWRENCE COLLEGE AT OXFORD  
2008-2009 HOUSING CONTRACT**

Student Name: \_\_\_\_\_

SLC Student ID #: \_\_\_\_\_

**Room Refund Policy**

Students who attend Sarah Lawrence College at Oxford are required to live in housing provided by the Program. If a student withdraws from the Program, refunds for room charges are governed by the College's refund policies as described in Attachment 2.

**Room Changes**

Room changes are not permitted without written approval from the Program Director. Students are not allowed to sublet their rooms. Any residential facility's common areas, such as living rooms, attics and basements, may not be used as sleeping accommodations.

**Room Damage Deposit**

A \$400 room security deposit for possible damages is required. It will be returned to you after the end of the academic year, less any assessments for damages identified by the owner(s) of the housing in consultation with the Program Director.

**Housekeeping**

Responsibility for housekeeping remains with the students even in living facilities where room cleaning is provided. Both common and private rooms and their furnishings - including kitchen facilities, and linens provided by the Program - must be maintained at standards acceptable to the Program Director. Students are reminded that the damage deposit also covers repainting, carpet cleaning, and upholstery cleaning deemed necessary by the housing owner(s) at the end of the term. Every effort should be made by resident students to maintain rooms and apartments carefully so as to avoid assessment of high cleaning charges by housing owners.

**Care of Property**

Damages will be assessed by the Program Director and housing owners after inspections. Assessable damages will include alterations or defacement of the building structure and furnishings. If the individual responsible for damages in common living areas such as living rooms, is not known or identified, charges will be equally divided among residents. Students who cause damage to telephone, electrical equipment, or common area furnishings will be subject to disciplinary action as well as charges.

**Loss or Damage to Personal Property**

The College is not responsible for losses of or damages to student property due to fire, theft, natural disaster, etc. Students should make sure their own insurance policies cover such occurrences. The College recommends that students take home all valuables during vacation periods.

