

**SARAH LAWRENCE COLLEGE IN FLORENCE  
2008-2009 HOUSING CONTRACT**

Student Name: \_\_\_\_\_

SLC Student ID #: \_\_\_\_\_

Housing will normally be provided in an Italian home. Guidelines for the student's stay, governed by the principles of mutual respect for privacy and property, will be established by each host. Students are expected to abide by those guidelines. Particular points of importance are listed below.

**Room Refund Policy**

Students who attend Sarah Lawrence College in Florence are required to live in housing provided by the Program. If a student withdraws from the Program, refunds for room charges are governed by the College's refund policies as described in Attachment 2.

**Housing Changes**

Housing changes are not permitted without written approval from the Program Director.

**Room Damage Deposit**

A \$200 room security deposit for possible damages is required. It will be returned to you after the end of the academic year, less any assessments for damages identified by the owner(s) of the housing in consultation with the Program Director.

**Housekeeping**

Responsibility for housekeeping remains with the students. Both common and private rooms must be maintained at standards acceptable to the Program Director and the homestay owner. Both common and private rooms and their furnishings - including kitchen facilities, and linens - must be maintained at standards acceptable to the homestay owner. Students are reminded that the damage deposit also covers repainting, carpet cleaning, and upholstery cleaning deemed necessary by the housing owner(s) at the end of the term. Every effort should be made by resident students to maintain rooms and apartments carefully so as to avoid assessment of high cleaning charges by housing owners.

**Kitchen Facilities**

Cooking facilities are not available, although access to refrigerators is sometimes possible, depending on each host's situation.

**Care of Property**

Damages will be assessed by the Program Director and housing owners after inspections. Assessable damages will include alterations or defacement of the building structure and furnishings. If the individual responsible for damages in common living areas such as living rooms, is not known or identified, charges will be equally divided among residents. Student who cause damage to telephone, electrical equipment, or common area furnishings will be subject to disciplinary action as well as charges.

**Loss or Damage to Personal Property**

The College is not responsible for losses of or damages to student property due to fire, theft, natural disaster, etc. Students should make sure their own insurance policies cover such occurrences. The College recommends that students take home all valuables during vacation periods.

**Guests**

Visitors and overnight guests are not permitted without the permission of the homestay owner. Students are responsible for the conduct of their guests if permitted.

**Vacation Periods**

Students will be asked to vacate the homestay during winter and spring vacation periods, although they may leave their personal effects. Most students use this time for travel. Should this be unfeasible, a student can make vacation housing arrangements and should discuss this with the Program Director at least three weeks prior to the start of the vacation period. Students are liable for any charges associated with the vacation periods.

**Safety**

Because of fire and safety hazards, the use of candles, open flame of any kind, hot plates, toaster ovens, electrical heaters, or other heavy-duty appliances is strictly prohibited. Prohibited items will be confiscated and stored until the end of the school year.

**Noise**

In order to protect students' rights to sleep and study, there should be no excessive noise in the residences. It is expected that all students will respond to the request for quiet by lowering the noise level.

**Pets**

Students are not allowed to have pets in the residences. The College will remove any animal found in Program facilities.

**Inspection**

There will be regular inspections to insure adherence to health, safety, and pet regulations, and to insure that the Program facilities are being properly maintained. The Program Director reserves the right to inspect at any time, although every effort will be made to notify students prior to any inspection. Students violating health and fire standards will be subject to disciplinary action.

We, as parent and student, agree to abide by the rules and regulations of Sarah Lawrence College. We understand that infractions and violations may lead to disciplinary action, including being asked to vacate Program housing facilities. If asked to vacate, we understand there will be no financial reduction or refund of the housing fee.

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 Parent or Guardian

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 Date

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 Student

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 Date

Please sign and return to Sarah Lawrence College by July 15, 2008. Make a copy for your records.