

**SARAH LAWRENCE COLLEGE LONDON THEATER PROGRAM
2008-2009 HOUSING CONTRACT**

Student Name: _____

SLC Student ID #: _____

Room Refund Policy

For students living in furnished apartments provided by the Program, the room charge is non-refundable after July 31, 2008.

Room Changes

Room changes are not permitted without written approval from the Program Director. Students are not allowed to sublet their rooms. Any residential facility's common areas, such as living rooms, attics and basements, may not be used as sleeping accommodations.

Room Damage Deposit

A \$200 room security deposit for possible damages is required. It will be returned to you after the end of the semester (or year, for those living in Program housing for the full academic year), less any assessments for damages identified by the owner(s) of the housing in consultation with the Program Director. Sarah Lawrence College and the British American Drama Academy are not responsible for determining these assessments.

Housekeeping

Responsibility for housekeeping remains with the students even in living facilities where room cleaning is provided. Both common and private rooms and their furnishings - including kitchen facilities, and linens provided by the Program - must be maintained at standards acceptable to the Program Director. Students are reminded that the damage deposit also covers repainting, carpet cleaning, and upholstery cleaning deemed necessary by the housing owner(s) at the end of the term. Every effort should be made by resident students to maintain rooms and apartments carefully so as to avoid assessment of high cleaning charges by housing owners.

Care of Property

Damages will be assessed by the Program Director and housing owners after inspections. Assessable damages will include alterations or defacement of the building structure and furnishings. If the individual responsible for damages in common living areas such as living rooms, is not known or identified, charges will be equally divided among residents. Students who cause damage to telephone, electrical equipment, or common area furnishings will be subject to disciplinary action as well as charges.

Loss or Damage to Personal Property

The College is not responsible for losses of or damages to student property due to fire, theft, natural disaster, etc. Students should make sure their own insurance policies cover such occurrences. The College recommends that students take home all valuables during vacation periods.

Guests

The privilege of guests shall not be construed to permit or encourage extended visits by persons not enrolled as residential students in the SLC London Theater Program. Guests are expected to conform to College regulations, and the host student is responsible for the conduct of guests. In the event of a complaint or other consideration, the College reserves the right to define the length of the visit and remove any guest from Program housing.

Telephone

Telephones are available in the apartments provided by the Program. Students are advised that British Telecom bills are not itemized. Any telephone charges not assessable to individual students will be divided equally among the apartment residents, and will be payable upon receipt of the bill. Any outstanding charges, or charges arriving after the end of the term, will be deducted from the student’s deposits. Students are responsible for any unpaid balances, and will not receive transcripts until the charges are cleared. Abuse of telephone may result in its removal from the apartment.

Safety

Because of fire and safety hazards, the use of candles, open flame of any kind, hot plates, toaster ovens, electrical heaters, or other heavy-duty appliances is strictly prohibited. Prohibited items will be confiscated and stored until the end of the school year.

Noise

In order to protect students’ rights to sleep and study, there should be no excessive noise in the residences. It is expected that all students will respond to the request for quiet by lowering the noise level.

Pets

Students are not allowed to have pets in the residences. The College will remove any animal found in Program facilities.

Inspection

There will be regular inspections to ensure adherence to health, safety, and pet regulations, and to ensure that the Program facilities are being properly maintained. The Program Director reserves the right to inspect at any time, although every effort will be made to notify students prior to any inspection. Students violating health and fire standards will be subject to disciplinary action.

We, as parent and student, agree to abide by the rules and regulations of Sarah Lawrence College. We understand that infractions and violations may lead to disciplinary action, including being asked to vacate Program housing facilities. If asked to vacate, we understand there will be no financial reduction or refund of the housing fee.

Parent or Guardian

Date

Student

Date

Please sign and return to Sarah Lawrence College by July 15, 2008. Make a copy for your records.