

SARAH • LAWRENCE • COLLEGE

Gifts of Stock – Authorization Form
Electronic Transfer of Corporate Shares of Stock

Thank you for your generous plans to make a gift of corporate stock to Sarah Lawrence College.

Please note that these instructions do not apply to gifts of mutual fund shares. Please call Sarah Lawrence’s Office of Advancement (Rosemarie Gherardi, [914] 395-2327) to transfer a gift of mutual fund shares.

Once you have decided on the stock you will transfer to Sarah Lawrence, please call Sarah Lawrence’s Office of Advancement (Rosemarie Gherardi, [914] 395-2327) to confirm the gift you wish to transfer OR complete and return (*) the form below so that we can create your acknowledgment for tax purposes on a timely basis. The value assigned to your gift is the average of the high and low on the day the securities arrive in our account.

Information your broker will need:

Table with 2 columns: Field Name and Value. Fields include Sarah Lawrence’s Broker, DTC Number, Account Name, Account Number, Send to the attention of:, Phone Number, and Sarah Lawrence’s Tax ID Number.

Donor’s Name: _____ SLC Graduation School/Year: _____

Address: _____ City/State/Zip: _____

Daytime Phone: _____ E-Mail Address: _____

I have instructed my brokerage firm, _____, to transfer to Sarah Lawrence College _____ (Number of Shares/\$ Amount) of Stock Name _____ for The Fund for Sarah Lawrence (or other purpose: _____).

Brokerage Firm: _____ Broker’s Name: _____

Phone: _____

Signed (Donor): _____

*SEND TO: Rosemarie Gherardi, Advancement Services, Sarah Lawrence College, 1 Mead Way, Bronxville, NY 10708 Phone: (914) 395-2327; FAX: (914) 395-2665; e-mail rgherardi@sarahlawrence.edu